

	Weekly Lesson Plans	Mr. Rob Donatelli	Week of: 3/23/15	Room: 308
Class	Accounting I	Sales/Entrepreneurship	Life Skills in Business Twice A Week	Internet & Web Page Design Twice A Week
<u>Monday</u>	<p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -Complete a payroll time card. -Calculate payroll taxes. -Prepare a payroll register. -Prepare a payroll check. -Record payroll and taxes in special journals. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -Students will learn how to prepare payroll records and checks for employees in a corporation. They will also learn how to record payroll and pay taxes for a business. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Aplia work day. Students are to finish their application, mastery, and study guide problems. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -Class participation, discussions, warm-ups. -Chapter 12 Aplia: 23 points. -Chapter 12 Test: 67 points. -Chapter 13 Aplia: 20 points. 	<p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -Work collaboratively in a team to edit my business plan. -Write an executive summary and create a table of contents. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -Students will work together in their teams to peer edit their business plans and produce a professional document. <p><u>Anti-Set:</u></p> <ul style="list-style-type: none"> -Introduce business plan editing week and how it works. <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Students are to work in their teams to edit the company description and industry analysis sections. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -Class participation, notes, teamwork, discussions, warm-ups. -Team peer editing week: 25 points 	<p><u>Day 1</u></p> <p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -Explain what to expect from an employer when starting a new job. -Explain how to fill-out a W-4 and checkbook register. -Research what is on a paycheck and explain how to read one. -Create a digital e-folio. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -Students will learn what to expect when starting a new job, how to fill out the correct paperwork, work in a team, and be productive. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -As a class, we will complete a W-4 statement. -We will also complete a checkbook register. -Students will start a paycheck webquest. Due next class. 13 points. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -Class participation, notes, discussions, warm-ups. -Rules rap: 8 points. 	<p><u>Day 1</u></p> <p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -Create a table using html. -Insert TD, TR, TH, colspans, and colrows into a table. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -Students will learn how to insert a professional looking table into an HTML document. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Introduce the tables unit with examples and tags handout. -Students will create a table of their family with ages and show me. 4 points. -Students are to download the KPAF radio station tutorial files and begin working on the table. 15 points. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -Class participation, notes, discussions, warm-ups. -Family table: 4 points. - KPAF radio station table: 15 points.
<u>Tuesday</u>	<p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -See Monday. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -See Monday. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Together, we will walk through and complete the practice test. 	<p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -See Monday. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -See Monday. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Students are to work in their teams to edit the company 	<p><u>Day 2</u></p> <p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -See Monday. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -See Monday. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Students are to finish their 	<p><u>Day 2</u></p> <p><u>Weekly Objectives:</u> I can:</p> <ul style="list-style-type: none"> -See Monday. <p><u>Relevancy:</u></p> <ul style="list-style-type: none"> -See Monday. <p><u>Anti-Set:</u></p> <p><u>Procedure:</u></p> <ul style="list-style-type: none"> -Students are to continue to work

	<p>When done, students are to review vocab terms and study. Aplia due tomorrow.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>	<p>industry analysis, target market, and market research sections.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>	<p>paycheck webquest.</p> <p>-We will share and discuss answers.</p> <p>-Students have the rest of the period to work on digital e-folios/make-up any missing work.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>	<p>on the KPAF radio station table. Due next class. 15 points.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>
<u>Wednesday</u>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u> <u>Procedure:</u> -Chapter 12 Test. 67 points. -Aplia due.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u> <u>Procedure:</u> -Students are to work in their teams to edit the marketing and pricing sections.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>		
<u>Thursday</u>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u> -Employee benefits at Google discussion page 367. -Culture video.</p> <p><u>Procedure:</u> -13-1 lesson: Recording a payroll. -13-1 Aplia work together and on own.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u> <u>Procedure:</u> -Students are to work in their teams to edit distribution, management, and financials sections.</p> <p><u>Weekly Assessments:</u> -See Monday.</p>		
<u>Friday</u>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u> -Recording payroll warm-up.</p>	<p><u>Weekly Objectives:</u> I can: -See Monday.</p> <p><u>Relevancy:</u> -See Monday.</p> <p><u>Anti-Set:</u></p>		

	<p><u>Procedure:</u></p> <ul style="list-style-type: none"> -13-2 lesson: Recording employer payroll taxes. -13-2 Aplia work together an own own. -Review test at end of class. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -See Monday. 	<p><u>Procedure:</u></p> <ul style="list-style-type: none"> --Students are to work in their teams to create a table of contents, finish editing, and write an executive summary. <p><u>Weekly Assessments:</u></p> <ul style="list-style-type: none"> -See Monday. 		
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