

	<b>Weekly Lesson Plans</b>	<b>Mr. Rob Donatelli</b>	<b>Week of: 11/17/14</b>	<b>Room: 308</b>
<b>Class</b>	<b>Accounting I</b>	<b>Sales/Entrepreneurship</b>	<b>Life Skills in Business Twice A Week</b>	<b>Internet &amp; Web Page Design Twice A Week</b>
<b><u>Monday</u></b>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-Prepare a heading and a trial balance on a worksheet.</li> <li>-Plan adjustments for supplies and prepaid insurance.</li> <li>-Complete a worksheet for a service business organized as a proprietorship.</li> <li>-Identify selected procedures for finding and correcting errors in accounting records.</li> <li>-Define and identify terms related to financial statements for a service business organized as a sole proprietorship.</li> <li>-Explain and identify what the PA Auditor General does for a living.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-Students will learn how to prepare a worksheet which is a working draft in order to create financial statements for a business. They will also learn about what the PA Auditor General does for our state.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Worksheet calculation review PPT.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Lesson 6-4 Aplia: Finding errors on a worksheet and fixing them.</li> <li>-Aplia 6-4 work together, on own, and application problem.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-Class participation, discussions, warm-ups.</li> <li>-Chp 6. Aplia: 20 points.</li> <li>-Chp. 6. Test: 47 points.</li> </ul>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-Work cooperatively and collaborate within a group.</li> <li>-Research the industry I am trying to start a business in and write a detailed description of it,</li> <li>-Create a company name, description, mission statement, and identify the location &amp; market I want to operate my business in.</li> <li>-Research and present on current business news from around the world.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-Students will work in their teams to research the industry they are operating their business in and begin creating a company description about their business.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Students will get into teams and finalize/agree upon how they want to write their company description section on their business plan.</li> <li>-They are to begin writing.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-Class participation, notes, teamwork, discussions, warm-ups.</li> <li>-Industry analysis: 8 points.</li> <li>-Company description: 16 points.</li> <li>-Current event: 4 points.</li> </ul>	<p><b><u>Day 1</u></b></p> <p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-Create a professional digital e-folio using Wix.com.</li> <li>-Create a professional resume and reference page.</li> <li>-Type a professional cover letter geared for a particular job or college admission.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-Students will create important professional documents in obtaining a career such as a resume, reference page, and cover letter.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Last day for students to finish formatting resumes and reference pages.</li> <li>-For those that are done, they are to work on their digital e-folio via Wix.com.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-Class participation, notes, discussions, warm-ups.</li> <li>-Wix digital e-folio project: 50 points.</li> <li>-Reference page: 8 points.</li> <li>-Cover letter: 12 points.</li> </ul>	<p><b><u>Day 1</u></b></p> <p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-Identify the basic elements of a webpage.</li> <li>-Create a basic webpage from scratch.</li> <li>-Insert headers, text, images, lists, and symbols into a webpage.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-Students will learn the basic tags to creating an HTML webpage and begin coding out a real website for a toy business using notepad.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Internet revolution video.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-We will finish tag worksheet for chp. 1 and introduce the review assignment.</li> <li>-Students are to finish their Dave's tutorial webpage. Due next class.</li> <li>-If done, students are to move onto Dave's review assignment.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-Class participation, notes, discussions, warm-ups.</li> <li>-Dave's tutorial: 15 points.</li> <li>-Tutorial 1-2 checkpoint: 4 points.</li> <li>-Dave's review assignment: 15 points.</li> </ul>

<b><u>Tuesday</u></b>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Chapter 6 quiz warm-ups.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Aplia work day. Students are to finish mastery, study guide, and challenge problems.</li> <li>-When done, they are to pick-up a worksheet problem and complete before the test as review.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Teamwork communication challenge.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Company description writing day. Due Wednesday.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul>	<p><b><u>Day 2</u></b></p> <p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Introduce what a cover letter is and its importance.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Cover letter video.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Students have the period to begin working on their cover letters.</li> <li>-Due end of next class.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul>	<p><b><u>Day 2</u></b></p> <p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Dave's tutorial assignments are due.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Students are to start/continue to work on the review assignment. Due next class.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul>
<b><u>Wednesday</u></b>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Tuesday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Chapter 6 flex day: Students can take the test today or finish Aplia/reviewing for the test.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-When done, they are to prepare 3-5 questions to ask the Auditor General Friday.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday.</li> </ul>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Company description writing day. Due end of period.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-If done, students need to clean-up their competitor/industry analysis sections.</li> </ul> <p><b><u>Weekly Assessments:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul>		
<b><u>Thursday</u></b>	<p><b><u>Weekly Objective:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Tuesday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Chapter 6 flex day: Students can take the test today or finish Aplia/reviewing for the test.</li> </ul>	<p><b><u>Weekly Objectives:</u></b> I can:</p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Relevancy:</u></b></p> <ul style="list-style-type: none"> <li>-See Monday</li> </ul> <p><b><u>Anti-Set:</u></b></p> <ul style="list-style-type: none"> <li>-Intro to business plan quiz.</li> </ul> <p><b><u>Procedure:</u></b></p> <ul style="list-style-type: none"> <li>-Business plan clean-up day. Students need to work together to organize their information.</li> </ul>		

	-When done, they are to prepare 3-5 questions to ask the Auditor General Friday. <u>Weekly Assessments:</u> -See Monday.	<u>Weekly Assessments:</u> -See Monday.		
<b>Friday</b>	<u>Weekly Objective:</u> I can: -See Monday <u>Relevancy:</u> -See Monday <u>Anti-Set:</u> <u>Procedure:</u> -Guest Speaker: PA Auditor General. <u>Weekly Assessments:</u> -See Monday	<u>Weekly Objectives:</u> I can: -See Monday <u>Relevancy:</u> -See Monday <u>Anti-Set:</u> <u>Procedure:</u> -Current events Friday. Students need to find a current event about entrepreneurship/business. We will share and discuss. 4 points. <u>Weekly Assessments:</u> -See Monday		

**Notes:**