Business, Computer and Information Technology Department **Daily Assignment Rubric**

Name _____ Assignment _____

Points Earned () _____

Objectives	Below Basic	Basic	Proficient	Excellent	Total Points
	0-1 points	2 points	3 points	4 points	Earned
Daily	Content does not	Many essential parts	Some content missing,	Information clearly	
Assignment	meet objectives.	missing or additional content added. Multiple content areas need more development focus is not clear.	out of order, or additional content added. More content development is needed; most content guidelines followed. Most content guidelines followed.	relates to topic; all content guidelines followed; thorough; appropriate.	