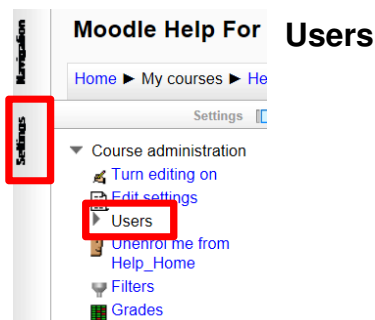


Enrolling Students for AA Portfolio Moodle Course

Moodle 2.0

To enroll students as “Teachers” for AA portfolio, **login to Moodle and open the student’s Moodle course** (District category→AA or use the search box at the very bottom of the Moodle sub-category page).

1. Click on **Settings→Users→Enrolled**



2. Click on **Enrol users**

Enrolled users

Enrolment methods

[Enrol users](#)

Last access	Roles	Groups	Enrolment methods
3 days 21 hours	Student	+	Conduit from Thursday, 16 August 2012, 02:35 PM
8 days	Student	+	Conduit from Thursday, 16 August 2012, 02:35 PM

3. Change roll to **Teacher**

4. **Type student’s last name** in the search box and press **Enter**

5. Click **Enrol** next to student’s name

6. Click, **Finish enrolling users**

