Glogster Directions

(subject to change due to restructuring of Glogster website)

Beginning Your Glogster

1. Go to your login link: http://edu.glogster.com/go/******
2. Click **Create a new glog**.

GLOGSTER

Set Background Color

1. Select **Wall** from the tool bar located on the left of the screen.
2. Browse through Gallery pictures or upload your own.
3. After selection, Click on **Use It!**
4. At the top of the Page Wall, click on the X to close menu.

To Create a Text Box

1. Select **Text** from the tool bar located on the left of the screen.
2. Click on one of the types of text boxes.
3. Click on **Use It!**
4. Click on the X at the top to close the text menu.
5. Single click on the text. Single click on Edit.
6. Enter text in the text box provided.
7. Looking across the edit bar, select the icon **Ab1** to change the font size, style, color, and justification. Click **Apply**.
8. If you want to link to a file from your text box, click on the Link icon. Follow the Help directions.
9. Click OK to bring up edit bar. Click once on wallpaper.
   This may take a few minutes to load.

Add Text to the text box and then use options to change the color, style, and size.

Record Sound within Glogster

1. Select Sound from the tool bar located on the left of the screen.
2. Click on Grab.
3. When the next screen appears, select Allow. Click once.
4. Increase volume of the microphone on the right of the screen.
5. Select the record button.
6. When finished recording, select Stop Recording.
7. Select Continue.
8. In the dialog box, type your name and description.
9. Click the X button.
10. Click on Add a Player. Select player you want.
11. Click Use It!

TIP: Click Link to Add Sound from the Web.

Adding Sound from Audacity File

1. Select **Sound** from the tool bar located on the left of the screen.
2. Click on Upload.
3. Select the audacity file from your files that you would like to upload into your digital poster.
4. Select **Open**. This will begin the upload to your glog (this can take a minute or two).
5. While you wait for your file to be loaded, you may select your player under **Add a Player** tab.
6. Select a frame. **Use it!**
7. The audio file will be embedded in the player.
8. Click once on wallpaper.

Adding Images

1. First, be sure the pictures you want to add are on the desktop.
2. Select **Image** from the tool bar located on the left of the screen.
3. Click on **Upload**.
4. Go to the desktop.
5. Select picture. Click on Open.
6. Wait until you see the picture (this can take a minute or two).
7. Click on the picture.
8. Click on **Use It!**
9. Click on the **X** to close the menu.
10. Click on the picture and resize or edit it.
11. Select **Edit**. The **fx** button allows you to add a shadow to the image. Select Apply.

Upload Video

1. Select **Video** from the tool bar located on the left of the screen.
2. Click on **Upload**.
3. Select the video from your files that you would like to upload into your digital poster.
4. Select **Open**. This will begin the upload to your glog (this can take a minute or two).
5. While you wait for your file to be loaded, you may select your frame under **Add a Player** tab.
6. Select a frame. **Use it!**
7. The video file will appear in your video frame.
8. Click once on wallpaper.

How to Save Your Glog

1. Save your glog by clicking on the **Save & Publish** button.
2. Name your glog by using your first initial and last name.
3. Under the Category button, select the category **School.**
4. On the right hand panel, save as Unfinished.
5. Select save.
6. You may View this Glog, Continue Editing, or Go back to Dashboard (to log out).

SAVING
YOUR
GLOGSTER

Viewing Your Glog

1. Go into your Dashboard.
2. Select your glog, bottom left to view.